



ÉCOLE PRIMAIRE FRANKLIN HILL ELEMENTARY SCHOOL
 1111, BOUL. BASILE-ROUTHIER
 REPENTIGNY (QUÉBEC)
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Franklin Hill Elementary School Governing Board
Thursday, November 30, 2017 at 7 pm in the staff room

Member's Name	Present	Absent
André Gionet, Principal		
Josée Pomminville, Daycare Technician		
Kathleen l'Archêveque, Teacher		
Jean-François Aubé, Teacher		
Christianne Maillet, Teacher		
Luce Perreault, Teacher		
Mirella Vetrano, Support Staff		

Member's Name	Present	Absent
Lily Fortin, Parent		
Bertha Myrthil, Parent		
Nathalie Chassé, Parent		
Mary-Ann Manzanal, Parent		
Sandra Bolland, Parent		
Jessica Le Duc, Parent		

André Gionet distributed the following to the members:

- the agenda for tonight's meeting
- FHE governing board minutes of October 25, 2017
- Info Flash (Information for Governing Board)
- Guidelines for Individuals Hired by GB as GB Secretaries
- Resolution for the Deeds of Establishment
- Subject Time Allocations
- Scope of GB Functions and Powers
- Procedure for Votes by Email for GB

1.0 Opening of Meeting

André Gionet welcomed everyone and called the meeting to order at 7:00pm

2.0 Additions/Adoption of the Agenda

Additions to the meeting

- Discussion for school extension referendum added by Lily Fortin to the New Business section. Josée Pomminville motion to adopt, seconded by Mirella Vetrano.

All in favor for the adoption of the Agenda. Motion carried.

179-20171130-01

3.0 Adoption of the Minutes from the September 18, 2017 meeting

- Correct indicated date to October 25, 2017.
- Add missing parent Sandra Bolland in list of member's names

Kathleen l'Archêveque motioned to adopt the minutes of October 25, 2017. Mary-Ann Manzanal seconded the motion.

All in favor for the adoption of the Agenda. Motion carried

179-20171130-02

4.0 Questions From the Public

None.

5.0 Business Arising

- PPO Info**
The info-Flash was shared with the PPO members in order to answer any questions that may arise about the functions and powers of a Parent Participation Organization
 - See copy of Info-Flash
- GB Secretary**
Monies are to be paid to GB Secretary for taking minutes.
- Deeds of Establishments**
This year GB cannot make any changes to the Deeds of Establishment, as we are unaware of programs the school will offer next year.

6.0 New Business

- Approval of Various Trips / Activities**
 - NA
- Adoption of Annual Operation Budget of GB**
 - Budget of \$1,012. Budget is used for various expenses such as Volunteer Dinner or babysitting expenses. Moved to tabled items for adoption of resolution later on.
- Approval Time Allocation**
 - Look into possibilities of teaching another subject in French.
 - Proposed to teach an Enriched French Program
- School Extension Referendum**
 - Lily Fortin, GB President wants to survey the community in regards to school extension. Ms. President Chair will reach out to School Board (Frédéric Greschner) to get prior approval for GB to survey community.

7.0 Tabled Items

- i. Evaluation of Cafeteria Services
 - Results will be communicated to Governing Board following inspection
- ii. Adoption of Annual GB Operation Budget

8.0 Correspondence

None

9.0 Questions for the Public

None

10.0 Principal's Report

- i. Info and Report on Email Votes
 - All documentation is available for distribution following workshop. The documentation details when GB should be consulted and when it should intervene.
 - Robert Rules of Order summarizes all GB roles.
 - Guide will be distributed by André Gionet
 - With certain conditions, e-votes can be applied for GB votes. However, if one member is opposed to e-vote, e-vote will not occur.
- ii. School Extension
 - On schedule.
 - The art work will be chosen on January 31, 2018.
 - Completion date is set for July 20, 2018.

11.0 Parent Rep Report

- Presentation on Vocation Training aka La Formation Professionnel (available for distribution if requested)
- Changes to Deeds of Establishment need to be sent by December 4. No changes for FHE.
- Pre-kindergarten now available in certain elementary schools of SB. The ministry funds the program, it is government subsidized for areas that are vulnerable. Possibility for Franklin Hill?
- Enrollment is dropping in the whole of the School Board schools. They are currently analyzing by sector and trying to offer different programs to encourage enrollment. SB is currently putting in control systems to monitor data.
- Working on Sports, Art-Étude programs. Open to discussion.

12.0 Community Report

- Since Monsieur Urbain lost his elections, he is no longer interested in being Community Rep.

13.0 Daycare Report

- New this year, daycare services will be available on snow days. They will be managed as pedagogical days in regards to operating hours and rates. Child must be enrolled for daycare that day to be entitled to service. Information will be annexed to the pamphlet: Amendment to Service de Garde.
- Some schools do not offer daycare services one day a year in January for training purposes. Josée Pomminville will see with SB if this is a possibility for Franklin Hill as currently there is no possibility of training for Daycare staff.
- Currently an issue with some parents and tardiness in regards to daycare operating hours. Look into possibility of charging late fees at the rate of \$5.00/minute after three lates.

Marie-Anne Manzanal motioned to adopt the late fees, Nathalie Chassé seconded the motion.

All in favor for the adoption of the Agenda. Motion carried **179-20171130-03**

- Some of the pick-up parents do not arrive on time and child is brought to daycare. Start charging late arrival fees at the rate of \$15.00 for first 15 minutes and \$5.00 every additional minute.

Kathleen l'Archêveque motioned to adopt the late fees, Lily Fortin seconded the motion. .

All in favor for the adoption of the Agenda. Motion carried **179-20171130-04**

14.0 Teachers' Report

- Christmas concert will be presented on three separate occasions this year. Wednesday PM, Thursday AM and Thursday PM. 2 tickets will be available per student in exchange of a donation
- Sixth grade students will be going to Village des jeunes on January 24 and 25. 40 of 46 students will be participating.

15.0 PPO Report

- Another Spaghetti dinner will be held April 20th.
- Suggested an overnight sleep for fundraiser. Would charge no less than \$30. GB refused as not covered by insurance and hence is too dangerous.

16.0 Varia

None

17.0 GB Meeting Dates

The GB meeting will be held on the following date: Monday, January 29, 2018

18.0 Adjournment

There being no other business, Mary-Ann Manzanal motioned to adjourn the meeting. Josée Pomminville seconded the motion. All in favor. Motion carried.

179-20171130-05

Meeting was adjourned at 9:17 pm.

Lily Fortin, Chairperson

André Gionet, Principal